

Assignment 201 Working in the hair industry

Tasks



Task 1a Produce a fact sheet

Candidates are required to produce a fact sheet on **six** services offered in hairdressing salons. The information should include:

- brief details of each service
- the structure and roles of the staff within a salon providing these services.

Task 1b Produce a career guide

Candidates are required to outline a minimum of **two**:

- types of organisations within the hair industry
- career pathways within a hairdressing salon and within the industry
- employment opportunities available
- education and training opportunities
- opportunities to transfer to other sectors or industries
- opportunities for developing and promoting own personal image, and why this is important

The guide should also include an outline of good working practices in the salon.

Task 1c Produce an information sheet

Candidates are required to outline the basic employee rights and responsibilities. The information sheet should include information on the following:

- contract of employment
- minimum wage
- working time regulations
- where to seek help on employment issues
- the right to confidentiality
- equal opportunities
- disciplinary procedure
- statutory sick pay.